

Application for Project Sponsorship
Suni e.V.



Surname	
Name	
E-mail	
Phone	
Institution/School	
Title of Project	
Description of Project	
Why is the project reasonable for the institution?	
In what way does the project contribute to sustainability?	
List of Materials	
Estimate of Costs	

Place, Date, Signature of Applicant

1. What is the purpose of a project sponsorship application?

- *verification of conformity with Suni e.V. guidelines*
- *verification of contribution to goals of Suni e.V. (as worded in Suni e.V. guidelines)*
- *well-arranged overview of financial requirements for approval in board meetings*

2. Who is a legitimate applicant?

- *members of Suni e.V as well as the Namibian staff of Suni e.V.*

3. How do I apply for a project sponsorship?

- *application forms are available on Dropbox, the English homepage of Suni e.V. and through volunteer coordinators*
- *in exceptional cases the application can be submitted via e-mail, if all requirements indicated on the official form are answered in this e-mail*
- *application forms have to be submitted to freiwilligenprogramm@sun-ev.de*
- *the application will be discussed and agreed upon by all board members*

4. What information is required in the application?

- *name, surname of applicant*
- *name of institution/school in which the project is supposed to be conducted*
- *title of project*
- *description of project*
- *Why is the project reasonable for the institution?*
- *In what way does the project contribute to sustainability?*
- *list of materials*
- *estimate of costs*
- *contact details of applicant*
- *signature (if submitted as hard copy)*

5. What type of projects are sponsored?

“Guidelines for decisions concerning applications for project sponsorship“

- *applicant is personally involved and is able to take full responsibility for the realization of the project*
- *the project contributes to the following goals of Suni e.V.*
 - education
 - sustainability
 - health
 - cultivation of a global partnership
- *cost-benefit equation is reasonable*
- *effective realization of project seems possible (time, organization structure on-site, conformity with learning and living conditions of learners)*